

NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)
Plot No. DG/13, Premises No. 04-3333, Action Area-ID,
New Town, Kolkata - 700 156

Memo No: 692/NKDA/NTBC/GM/2022-2023

Dated: 17-01-2023

EXPRESSION OF INTEREST **EOI No: 13/GM/NKDA/NTBC of 2022 - 2023**

General Manager, New Town Business Club (NTBC) functioning under the aegis of NKDA invites Expression of Interest (EOI) from reliable and reputed Coaches / Agencies for Empanelment of Table Tennis Coach as per schedule and terms and conditions as given below:

SI No	Particulars of Work	Period of Empanelment	Charges
1	Table Tennis Coach – 1 no	11 months from the date of signing MOU	Mutually agreed Monthly Fees would be shared in the ratio of 51%:49% between NTBC and the Coach / Agency respectively (yearly less than Rs 1,00,000.00)

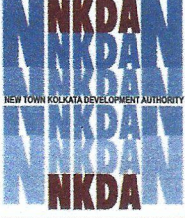
Important Dates:

Last date of submission of documents at NTBC	24-01-2023 up to 3:00PM
Date of Opening	24-01-2023 at 3:30PM
Date for empanelment of the selected Coach / Agency	01-02-2023

The sealed bidding documents should be addressed to The General Manager, New Town Business Club, Street No 90, Action Area 1A, Block AE, New Town, Kolkata 700156. EOI received after stipulated date and time shall be rejected summarily

General Conditions:

1. The sealed bidding documents should be deposited at the Office of NTBC on or before the stipulated date and time
2. The bidding documents must be sealed in an envelope super-scribing “**EMPANELMENT OF TABLE TENNIS COACH**”
3. Conditional quotation will not be entertained and will be summarily rejected.
4. After having been selected as a successful Coach / Agency on written intimation shall have to enter into a MOU in duplicate on judicial stamp paper of Rs 10.00 (Rupees Ten), the cost of which would be borne by the Coach / Agency. The Coach / Agency shall be bound by the terms and conditions of contract to be executed along the specifications as enumerated. The Agreement / Deed of Contract shall be valid for a period of 11 (eleven) months from the date of signing of MOU. The same can be renewed afterwards on mutual consent
5. The intending Coach / Agency should submit the following:
 - a. Experience Certificate to include level of participation
 - b. Aadhar Card
 - c. PAN issued by Income Tax Authority
 - d. Valid Trade License (for Agencies only)



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6. Each page of the requisite documents must be stamped and signed by the person / authorised persons submitting the bid in token of his / their having acquainted himself / themselves and accepted the entire bid documents including various conditions of empanelment

Scope of Work & Conditions:

1. The revenue generated by way of coaching fees of students for a particular sport will be shared between NTBC and the selected Coach / Agency in the ratio of **51%:49%** respectively after deduction of GST @ 18%. The payment to the Coach / Agency will be made at the end of every month within 7 (seven) working days by way of a crossed cheque drawn in favour of the Coach / Agency or by online transfer.

2. All students will pay the charges due to them by card / online transfer / UPI to New Town Business Club by the 5th of each month, students failing to pay would be debarred from training for that month. The same student may however join the class next month after paying the requisite fees to NTBC

3. The Coach / Agency may charge from the students a maximum amount of Rs 1,200.00 (One Thousand Two Hundred) per student per month for imparting training for 2 (two) days a week for a slot of 1 (one) hour

4. The Authority will bear absolutely no financial liabilities

5. The Authority will not be responsible for any injury (fatal / non-fatal) occurring to any student in the course of training imparted

6. The Authority reserves the right to terminate any or the entire empanelment list without assigning any reason thereof. The empanelment may be rescinded at any point of time due to bad conduct on the part of Coach / Agency

7. On approval of empanelment, the Coach / Agency are required to sign a MOU with NTBC. The MOU may be terminated in case of irregularities / under performance / non-adherence to Govt Orders / suppression of facts by giving one-month notice from the Authority


General Manager
New Town Business Club

Memo No: 692/1(4)/NKDA/NKDA/GM/2022-2023

Dated: 17-01-2022

Copy forwarded for information and necessary action to:

1. The Chief Executive Officer, NKDA
2. The Finance Officer, NKDA
3. P.A to Hon'ble Chairman, NKDA
4. System Manager, NKDA for uploading on the website: www.nkdamar.org


General Manager
New Town Business Club